

## *"Advancing Geospatial Technologies for Smart and Sustainable Development"*

### Welcome to ISPRS Geospatial Week 2027!

We are thrilled to invite you to the ISPRS Geospatial Week (ISPRS GSW) 2027, taking place in Warsaw, Poland, from September 19 to 24, 2027. This prestigious event brings together researchers, professionals, and industry leaders from across the globe to share knowledge, explore innovations, and advance photogrammetry, remote sensing, and spatial information sciences under the theme "Advancing Geospatial Technologies for Smart & Sustainable Development".

## TERMS & CONDITIONS

### § 1. Introduction

1. These Terms and Conditions (hereinafter referred to as 'the Terms and Conditions') set out the rules and conditions for registration, payment, and participation in the ISPRS Geospatial Week 2027 (ISPRS GSW 2027).
2. The conference will take place from September 19 to 24, 2027, in Warsaw, Poland, at the Hilton Warsaw City venue.
3. The Main Organiser of the conference is the Association of Polish Surveyors (SGP), together with the Polish Society for Photogrammetry and Remote Sensing (PTFiT), based in Warsaw, acting in cooperation with the International Society for Photogrammetry and Remote Sensing (ISPRS).
4. Logistical, administrative, technical, and financial/accounting support for the conference (including participant registration, collection of fees, issuing invoices, and managing the payment system) is handled by the Executive Organiser (PCO) – the company Symposium Cracoviense Sp. z o.o., based in Kraków, acting under a service agreement concluded with the Main Organiser.
5. Registration for the Conference and the submission of an Order shall be deemed to constitute acknowledgment of, acceptance of, and a commitment to comply with the provisions of these Terms and Conditions, as well as the Code of Conduct and the Privacy Policy, which are available on the Conference's official website.

### § 2. Definitions

The terms used in these Regulations shall have the following meanings:

- **Conference / ISPRS GSW 2027** – the scientific event entitled 'ISPRS Geospatial Week 2027', together with accompanying events, technical tours, workshops, and exhibitions taking place from September 19 to 24, 2027, in Warsaw.

- **Main Organiser (SGP)** – the Association of Polish Surveyors, with its registered office in Warsaw (ul. Czackiego 3/5, room 416, 00-043 Warsaw, NIP: 526-000-09-62, REGON: 000671496, KRS: 000076851), responsible for the Conference's programme content and hosting the event alongside PTFiT.
- **Executive Organiser (PCO / Processor / Seller)** – Symposium Cracoviense Sp. z o.o., with its registered office in Kraków (ul. Rakowicka 1/14, 31-511 Kraków, NIP: 676-20-61-612, REGON: 351475079, KRS: 0000210115), responsible for operational management, the registration system, the collection of fees, and financial settlement of the Conference.
- **ISPRS** – The International Society for Photogrammetry and Remote Sensing.
- **LOC (Local Organising Committee)** – the committee appointed by SGP to provide substantive and organisational oversight of the event.
- **Customer** – a natural person, a legal person, or an organisational unit without legal personality (e.g., a university, research institute, or company) making a purchase and paying the Registration Fee or purchasing sponsorship/exhibition packages via the Registration System.
- **Participant / Delegate** – a natural person taking part in person (on-site) in the Conference, technical tours, workshops, or accompanying events, nominated by the Customer or registering independently.
- **Online Registration System (Platform)** – an ICT system available on the official website <https://gsw2027.pl/> (managed via ConfTool platform) used for submitting participation applications, selecting fees, submitting abstracts/papers, and making payments.
- **Sales Agreement / Participation Agreement** – an agreement for the provision of services relating to participation in the Conference and/or accompanying events, concluded remotely between the Customer and the Executive Organiser via the Registration System.
- **Registration Fee** – the fee for participation in the Conference in accordance with the official price list published on the Conference website and in these Terms and Conditions.
- **Materials / Submissions** – full papers, abstracts, presentations, posters, and other academic or graphic materials submitted by Participants via the dedicated submission system for peer review and publication.

### § 3. Intellectual Property, Abstract Submission, and Licensing

1. **Submission of Papers:** The submission of full papers for ISPRS Annals, abstracts for ISPRS Archives, presentations, posters, and any related scientific materials (collectively referred to as “Papers”) must be managed exclusively through the official submission and review system (ConfTool) accessible via the ISPRS GSW 2027 website.
2. **Copyrights and Grant of License:**

- Authors retain copyright and ownership of their Papers subject to ISPRS publication policies.
- By submitting a Paper, the Participant (Author) grants the Main Organiser (SGP) and ISPRS a non-exclusive, royalty-free, worldwide license to use, reproduce, publish, and distribute the Paper for purposes related to the organization, archiving, and promotion of the Conference, including publication in the ISPRS Annals of the Photogrammetry, Remote Sensing and Spatial Information Sciences or the International Archives of the Photogrammetry, Remote Sensing and Spatial Information Sciences.

### **3. Consent to Recording and Image Rights:**

- By attending and presenting at ISPRS GSW 2027, the Participant grants explicit consent to the Organisers to create audio, video, and photographic recordings of their presentation and event participation.
- The Participant consents to the royalty-free use of their image, voice, and presentation recordings for promotional, informational, and documentation purposes (including the official website, social media channels, summary videos, and post-conference reports).
- If a speaker does not wish their oral presentation to be recorded or broadcast, they must inform the Organisers in writing at least 14 days prior to the start of the Conference.

### **4. Participant's Warranties:**

- The Author guarantees that they are the original creator of the Paper and/or hold all necessary rights, approvals, and consents (including from co-authors or employers) to submit the material and grant the aforementioned license.
- The Author guarantees that the Paper does not infringe upon third-party copyrights or intellectual property rights.

### **5. Publication Conditions:**

- The Organisers reserve the right to exclude any accepted abstract or paper from the official program and publication (ISPRS Annals / Archives) if the corresponding registration fee or camera-ready submission requirement is not satisfied by the stipulated deadlines.

## § 4. Registration's Types & Fees, Payment Procedures

### 1. Registration Types and Fees

| Registration Type                   | Early Bird(up to April 15, 2027) | Late (April 16 – September 15, 2027) | On-site (after September 15, 2027) |
|-------------------------------------|----------------------------------|--------------------------------------|------------------------------------|
| Standard Delegate                   | 3,000 PLN<br>(~€700)             | 3,600 PLN<br>(~€850)                 | 4,300 PLN<br>(~€1000)              |
| Student / Senior*                   | 1,500 PLN<br>(~€350)             | 1,800 PLN<br>(~€425)                 | 2,800 PLN<br>(~€660)               |
| Least Developed Country Delegate ** | 0 PLN                            | 0 PLN                                | 0 PLN                              |
| One Day Registration                | 1,200 PLN<br>(~€285)             | 1,700 PLN<br>(~€400)                 | 2,000 PLN<br>(~€475)               |
| Accompanying Person                 | 1,000 PLN<br>(~€235)             | 1,400 PLN<br>(~€325)                 | 1,800 PLN<br>(~€425)               |

Note: EUR values in brackets are approximate estimates for reference; the official invoice is issued in Polish currency.

\* Qualifications for Student rate requires proof of current student status (valid student ID or official registrar letter). Senior rate applies to delegates aged 65 and older (proof of age required).

\*\* After ISPRS decision about travel grants. A list of the least developed countries is available on the website <https://unctad.org/topic/least-developed-countries/list>

### 2. Registration Inclusions

- **Full Delegate / Student / Senior/LDC Delegate Registration:** Access to all Keynotes, Plenary, Workshop, and Oral/Poster Sessions, Exhibition Area, Conference Package/Materials, Daily Refreshments/Coffee Breaks, Lunches, Opening Ceremony, and Welcome Reception.
- **One Day Registration:** Access to conference sessions, exhibition area, coffee breaks, and lunch for the specified single day.
- **Accompanying Person:** Access to the Opening Ceremony, Welcome Reception, and guided tour/social activities arranged for accompanying guests.

### 3. Currency and Taxes

- Registration fees and services are quoted in Polish Zloty (PLN). The amounts in € are approximate.
- All listed registration fees include 23% Polish Value Added Tax (VAT) in accordance with applicable Polish tax laws.

### 4. Payment Deadlines and Rates

- Registration fees vary according to booking periods (Early Bird, Late, On-site).

- To qualify for early rates (Early Bird or Regular), full payment must be successfully processed and credited to the Organisers by 11:59 pm CEST on the specified deadline date. Unpaid registrations by the deadline will automatically be re-invoiced at the next higher fee rate.

## 5. Accepted Methods of Payment

- Payments can be made via:
  - a) **Credit / Debit Card** – online via a secure payment gateway integrated into the Registration System.
  - b) **Bank Transfer** – directly to the dedicated conference bank account managed by Executive Organiser (Symposium Cracoviense Sp. z o.o.).

## 6. Bank Transfer Terms

- Bank transfers must be completed within 7 calendar days from registration and no later than 14 days prior to the event.
- All transfer charges, currency exchange fees, and bank commissions are the responsibility of the Customer.
- Payment references must state the Registration/Order ID number and Participant Name.

## 7. Payment Confirmation and Invoicing

- Electronic payment confirmations and official VAT invoices will be available to download on the conftool platform once you have logged in to your account. Correct billing details must be provided during registration.

## § 5. Force Majeure and Conference Cancellation by the Organiser

1. **Definition of Force Majeure:** “Force Majeure” means any extraordinary event beyond reasonable control of the Organisers occurring after publication of these Terms, including acts of God, extreme natural events, epidemics/pandemics, state of emergency, armed conflicts, wars, strikes, severe infrastructure failures, or government/local restrictions prohibiting public gatherings or travel.
2. **Cancellation or Modification due to Force Majeure:**
  - If ISPRS GSW 2027 cannot take place in-person or is affected by Force Majeure, Main Organiser (SGP) reserves the right to modify dates, location, or convert the event into a hybrid or fully virtual format.
  - In the event of cancellation due to Force Majeure, Organisers will retain an administrative fee of up to 15% of paid fees to cover non-refundable operational expenses, refunding the remaining balance within 30 days.
3. **Cancellation by the Organiser (Non-Force Majeure):** If the Organiser cancels the Conference entirely due to non-Force Majeure organizational grounds, 100% of paid registration fees will be refunded within 30 days.
4. **Program Changes:** The Organiser reserves the right to modify the scientific program, schedule, or session rooms. Such alterations do not entitle Participants to refunds.

5. **Limitation of Liability:** Neither SGP, PTFiT, ISPRS, nor Symposium Cracoviense Sp. z o.o. shall be held liable for indirect damages, travel or accommodation losses incurred by participants due to cancellation or rescheduling. Participants are advised to obtain individual travel insurance.

## § 6. Cancellation, Registration Transfer

### 1. Cancellation Policy and Refunds:

- Cancellations must be submitted in writing via email to the Executive Organiser at gsw2027@symposium.pl.
- Refund schedule:
  - **Cancellations received prior to June 30, 2027:** 80% refund
  - **Cancellations received between July 1, 2027, and August 31, 2027:** 50% refund
  - **Cancellations received after September 1, 2027:** no refund
- Visa refusal. In the event that a participant is unable to attend the conference due to a visa refusal, a refund may be granted upon presentation of an official document confirming the visa refusal. In such cases, the registration fee will be refunded, less any applicable administrative and handling fees, if the participant is unable to travel to Poland as a direct result of the visa refusal. The refund will be processed upon receipt and verification of the relevant documentation.

### 2. Registration Transfer:

- A paid registration may be transferred to another individual within the same category for an administrative fee of 200 PLN.
- Transfer requests must be submitted to gsw2027@symposium.pl no later than August 15, 2027.

3. **Method of Refund:** Refunds will be processed using the original payment method (card refund or bank transfer).

## § 7. Contact Details

### Local Organising Committee (SGP / Content & Sponsorship):

Stowarzyszenie Geodetów Polskich

ul. Czackiego 3/5, pok. 416, 00-043 Warszawa, Poland

Email: gsw2027@geodezja.org.p

### Executive Organiser (PCO - Logistical & Financial Enquiries):

Symposium Cracoviense Sp. z o.o.

ul. Rakowicka 1/14, 31-511 Kraków, Poland

Email: gsw2027@symposium.pl

Website: <https://gsw2027.pl/>